

Celebrate Diversity Project Grant Application

Introduction

The Celebrate Diversity Project is a project through Community Initiatives, Inc., the supporting organization of the Noble County Community Foundation Inc., was awarded a Lilly Endowment Community Alliances to Promote Education (C.A.P.E.) grant. Among many new initiatives, the Celebrate Diversity Project offers non-competitive grants promoting cultural awareness throughout Noble County.

Mission

The Celebrate Diversity Project mission is to offer and support culturally related programs and services that enrich the lives of the residents of Noble County.

Vision

The Celebrate Diversity Project vision is a community that discourages prejudice and fear by encouraging language and communication skills, fostering economic well-being and inspiring education, lifelong learning and community involvement.

Goals

- Organizations, businesses and individuals will provide creative solutions to issues revolving around living in a diverse society.
- The community will benefit from programs and services that enrich the lives of Noble County residents while decreasing prejudice and fear related to cultural differences.

Grants are available to help schools, libraries, businesses, organizations, and government & service agencies to obtain:

- Educational and Informational Materials
 - Translation of documents & signage (examples: employment, personal growth, health & safety, financial aid, homeownership, & fair housing)
- Language literacy Classes
 - GED, ESL, citizenship, & second language
- Cultural Enrichment Activities
 - Allow Noble County libraries and schools to coordinate cultural enrichment activities
 - Enable teachers serving Noble County students to apply for non-competitive grants
 - Increase the opportunity for students to experience, appreciate and understand other cultures

Availability of Funds

Funding awards are for a one-year period. Maximum award: \$2000

Distribution of Funds

- Award decisions are released approximately 30 days after grant deadline.
- A grant agreement/contract must be signed and returned to the Celebrate Diversity Program Director within 15 days from date of grant award notification.
- Funds are generally distributed within 30 days of receipt of grant agreement/contract.
- Any alteration or revision of original proposed use of funds must receive prior approval from Celebrate Diversity Project.
- A Final Report form must be completed at the end of your grant year and submitted with copies of expenses i.e. receipts, purchase orders, etc.
- Funds not utilized for proposed project must be returned to Noble County Community Foundation/Celebrate Diversity Project unless prior approval is received to extend use of funds.

Evaluation of Proposals

- The Celebrate Diversity Project will only consider not-for-profit projects that:
 - Promote cooperation among organizations without duplicating services
 - Promote volunteer involvement
 - Demonstrate practical approaches to current community issues
 - Enhance or improve an organization's self-sufficiency and effectiveness
 - Emphasize prevention
 - Promote cultural awareness among people of any age in Noble County
- Favorable consideration will be given to projects that:
 - Affect a broad segment of the population
 - Are clearly replicable pilot programs
 - Have a sustainability plan
 - Serve people whose needs are not being met by existing services and that encourage independence
 - Move the community to a higher cultural awareness
- Grants will not be awarded to support:
 - Multi-year funding
 - Research
 - Uniforms and performance apparel
 - Travel/transportation
 - Salaries
 - Meals/food
- Grants will not be used under any circumstances to support:
 - Segregation programs
 - Projects that don't serve residents of Noble County
 - Political/Lobbying purposes

- Underwriting for fundraising events
- Projects not related to the promotion of cultural awareness

Grant deadline dates

- January 15
- September 15

Grant Requirements (available on line at www.NobleCounty.org)

1. Please attach a cover sheet with your proposal, not to exceed three pages, which includes:
 - Name of organization
 - Contact person(s) name(s)
 - Address
 - Phone number
 - Signature of Board President/Director/Principal
- Note: Teachers must have a signature from their school corporation's central office

Proposals should include the following:

2. The need for and importance of this project and the number of people affected by this project.
3. Brief description of your project and how it pertains to cultural diversity awareness.
4. How do you hope the community will benefit from the project?
5. Description of past projects that Celebrate Diversity Project has funded for you and the year received.
6. Timeline for project.
7. A detailed budget for the amount requested, with justification. Budgets must include at minimum a 25% dollar match. Match may include: Other committed or applied for funding for project, organizational cash contribution, in-kind services and materials.
8. 501(c)3 organizations must attach a copy of IRS Non-Profit Status Notification letter.
9. Applicants awarded a grant are required to send a representative (s) to the Taste of Noble County Ethnic Festival to showcase their project. Representative may be teachers, students, parents, or other volunteers who have been involved with the project.
10. All applications must be typed and received on or before the grant deadline date.
11. Mail your application to:

Celebrate Diversity Project
1599 Lincolnway South
Ligonier IN 46767

Phone: 260-894-9078
Fax: 260-894-9906
12. After your request has been received, a representative of the Celebrate Diversity Project requesting a site visit or additional information may contact you. Decisions are made approximately 30 days after the deadline and you will be contacted about the Board's decision.